

## CROSSROADS COOKIE CUPBOARD Instructions - 2009 Sale

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462.2128 (Call between 8 am and 8 pm only)

This year's cookie cupboard will have set hours each day and will be open each day during the public sale with the exception of Saturday, March 14. The cupboard will be CLOSED that day. Please plan ahead!!!

I will be taking all orders via e-mail this year. Please put "cookie order and your troop #" in the subject line. Be sure to specify if your order is boxes or cases of each type of cookie. I will check my e-mail several times throughout the day and will always send a one line e-mail reply back to you letting you know I got your order. i.e. "See you then." or "That type of cookie is out of stock. I'll order them for you and they will be here on Wed.", etc. Be sure you check your e-mail reply before you come to get your cookies. If you have questions that can't be answered via e-mail, feel free to call my home between 8 a.m. and 8 p.m. but I would prefer to have all orders on e-mail. If you are at a booth sale and run out of product, please feel free to call me, even if the cupboard is closed, and if I am home, I am happy to have you come and get more of what you need, if I have it in stock.

The cupboard gets cookie deliveries each Wednesday and Friday during the sale. To guarantee your cookies, your orders need to be e-mailed to me no later than 10 a.m. the prior day. However, think ahead. If you want cookies on a Saturday, Sunday, Monday or Tuesday your order needs to be to me no later than 10 a.m. on the prior Thursday, so that your cookies are included on the Friday delivery.

Cookies must be taken in lots of 12. You may check out mixed cases in any assortment you wish. However, checking out mixed cases is meant to alleviate large quantities of types of cookies you do not want and I CAN NOT take back mixed cases, NOR can I exchange mixed cases for whole cases. On a good day, in a prime location, plan to sell between 20-30 boxes per hour. Please look on page 14 of your troop manager manual for the percentages of what to take with you. Order accordingly!

The cupboard will open on Friday, March 6 and close on Monday, March 23. The hours each Monday through Friday will be 7:30-8:30 p.m. Saturday hours, which the exception of March 14, will be 9:30-11 a.m. and Sunday hours will be 11 a.m. – 12:30 p.m.

NO cookies from your first order are returnable. FULL cases of the same cookies that you pick up from the cupboard and do not sell may be returned the day following your booth sale. No exceptions.

Directions to the cupboard (my house):

From 680S take the Sunol Blvd exit. Go left at the end of the ramp. At the 3<sup>rd</sup> light, turn right onto Junipero. At the 2<sup>nd</sup> stop sign, turn right onto San Antonio Street.

In Pleasanton, Raley's faces Sunol Blvd. Just past Raley's, turn left onto Junipero. At the 2<sup>nd</sup> stop sign, turn right onto San Antonio Street.